

Addendum #1

SAT/ACT Preparation Program

Issue Date: Wednesday, December 21, 2022

Bids Due: Thursday, January 5, 2023 at 1:00PM

1. **Page 12, second bullet point:** "...and facilitate SAT/ACT preparation course to be delivered..." Can you clarify the meaning of the word facilitate? Does this imply that the vendor is responsible for teaching the courses during and outside of school hours including Saturdays and school vacations, or is the vendor training Providence teachers to teach the courses during and outside of school hours?

Providence Schools are seeking the vendor to provide facilitators of the SAT/ACT prep course(s) either in-person or virtually. If instructors are virtual, the receiving school will arrange for coverage and support in the physical classroom to support remote tutors.

2. **Page 12, third bullet point:** "Create a calendar of tutoring sessions with the..." And **Page 12, fifth bullet point:** "Provide content tutoring as well as test-taking strategies..." Is the vendor responsible for providing the tutors or is the vendor assisting Providence Public School Department with scheduling and organization of the tutoring program?

Providence Schools are seeking the vendor to provide facilitators of the SAT/ACT prep course(s) either in-person or virtually. If instructors are virtual, the receiving school will arrange for coverage and support in the physical classroom to support remote tutors.

3. **Page 12, sixth bullet point:** "Administer diagnostic assessments to determine..." Will the vendor be onsite and responsible for administering the diagnostic assessments or will Providence teachers be administering the assessments?

Providence schools are looking for the vendor to provide and administer diagnostic assessments to understand the needs of students in SAT/ACT preparation.

4. Are you looking for a vendor to train your teachers to teach SAT/ACT or do you want the vendor to provide the actual prep classes; or both?

Providence Schools are seeking the vendor to provide teachers to facilitate the SAT/ACT prep course(s) either in-person or virtually.

5. If you are looking for the vendor to provide the actual prep classes; are you looking for in-person classes or virtual classes; or is there a preference?

Providence Schools are open to proposals to facilitate course(s) either in-person or virtually.

6. Can programming be completed all in a virtual setting or is it required to be in person?

Providence Schools are open to proposals to facilitate course(s) either in-person or virtually.